

Agenda			Meeting Notes		Targets	Next Deliverables
CALL TO ORDER	Terry Hanover	President		Call to order at 7:03pm		
INTRODUCE GUESTS	Terry Hanover	President		Mike Metz and Lorraine Hanover		
APPROVAL OF AGENDA	Terry Hanover	President		Approval of agenda with handbook additions		
APPROVAL OF MINUTES	Terry Hanover	President		Approval of minutes as written		
PRESIDENT'S REPORT	Terry Hanover	President		Trailblazers work day at 9:00am on 5/21. From 9:00am-12:00pm. Mike: What is the status of those who broke in. No news, the police have suspects. Mike is trying to get pictures for the police from the park cameras. Tech says we can't download the footage, but will keep trying		
TREASURER'S REPORT	Becky Gloe	Treasurer		Paid full year of insurance, cleaning expense for gym. Expenses for camera. The board is now insured along with the building. Insurance amount doubled. Donation of \$1200. Ask Becky what amount is going to kitchen and library as far as donations go. Filed for audit.		
RENTALS:	Vickie Petroff	Vice President		At what point can Vickie leave while waiting for the renters. Ten minutes. Add this to the rental contract. Two gym rentals coming up. We need to think about the amount we are charging for the gym vs. the other rooms. Suggestion to hire someone who writes contracts for a living. Insurance also a concern. Can we have a copy of our insurance policy in the building. Yes.		
PUBLIC RELATIONS AND WEB SITE	Vickie Petroff	Vice President		Thank you plaques for the bathrooms are done. They will be placed in the entry way. Does the big plaque belong there or should it go in the history room? It needs to stay where it is. Terry will install it as soon as he can. Send out press releases for Gather events. Recruiting authors for June's event. Flyers are up and out for May's event. Website is updated. Facebook has not updated. Instagram did give results.		
LIBRARY:	Jenny Gabbard	Director		March volunteer hours 151 , 103 visitors, 10.75 computer hours April volunteer hours 42.5, 50 visitors, 3 books, 10 computer hours Need librarians for Wednesday afternoons and Friday nights.		
LIBRARY RENOVATION COMMITTEE	Lorraine Hanover			Fundraiser in June, Author, Author- details shared for newsletter		
MEMBERSHIP	Becky Gloe	Treasurer		No report		
FACILITIES & GROUNDS	Terry Hanover	President		Thank to Ollie for flowers. She made a great side garden. Mike I saw someone take some tulips. Ollie bought this and mulch with her own money. Stones are gone from the sidewalk. We do not know who cleaned this. Could have been our lawn service. Grounds look good right now. Lights purchased.		
HISTORICAL	Mike Metz			Getting some pictures for slide shows for concentrated areas.		
NEWSLETTER	Marlene Newmiller	Secretary		Next newsletter will go out on the 15th. Featuring Jess' picture for coffee equipment donations and Author information.		

FUNDRAISERS	Marlene Newmiller	Secretary		Do we want to do Apple Cider Century? Yes. Gather events- May- Gardening June - Author, July- Strawberry Social, August- movie September- maybe Old Mill Run tacos. Also there is a lady that does pottery that could bring the wheels to us. Jess donated a perculator, air pots and coffee. It is a 100 cup pot. The air pots are lined with glass, be careful with them. Hot water 15 minutes before putting in coffee. There are directions for making cofee. Vickie will make a digital copy. Each serving of coffee takes one minute to brew.		
NEW BUSINESS	Terry Hanover	President		Board of Directors' Handbook and Training. Leslie Sullivan has donated \$500 for MaryJo Schnell, Executive Director of the OutCenter to come and look over the documents we already have and help create new ones.		
UNFINISHED BUSINESS	Vickie Petroff	Vice President		Terry has not had time to meet with the locksmith. Carry over to next month.		
ADJOURN	Terry Hanover	President		Adjourn at 7:52pm		
NEXT MEETING				June 8,2022 at 7:00pm		
2019 Capacity Plan						
Participant	Function	Attendance	Action Owner	Action Items	Status	Due Date
Terry Hanover	President	✓	<input type="checkbox"/>	Buy air conditioner, meet with locksmith		
Vickie Petroff	Vice President	✓	<input type="checkbox"/>	Check on Google maps ownership for center. Add 10 min wait period to rental contract.	Complete	
Marlene Newmiller	Secretary	✓	<input type="checkbox"/>	Complete notes. Put out newsletter.	Complete	
Rebecca Gloe	Treasurer	<input type="checkbox"/>	<input type="checkbox"/>			
Jenny Gabbard	Director	✓	<input type="checkbox"/>			
Julie Steinberg Marton	Director	<input type="checkbox"/>	<input type="checkbox"/>			
Katy Harington	Director	✓	<input type="checkbox"/>			
Elizabeth Nuti	Director	<input type="checkbox"/>	<input type="checkbox"/>			
Jessica Nance	Director	✓	<input type="checkbox"/>			