

Meeting Notes				Targets	Next Deliverables
CALL TO ORDER	Vickie Petroff	Vice President	Call to Order at 7:01pm		
INTRODUCE GUESTS	Vickie Petroff	Vice President	No guests present		
STATE OF THE BOARD OF DIRECTORS	Vickie Petroff	Vice President	<p>Before the approval of the agenda, any FoNT Board Member that wishes to address the board will be given three minutes of floor time to bring up any observations, questions, or future ideas for the organization.</p> <p>Mike - at this point the budget is not complete for the Township but they have put in \$30,000 for the parking lot. The budget has not yet been approved and this could change.</p> <p>Marlene - I would like to extend the Gather and events to the end of the year and have outdoor evening events in the summer. Once a year do an Old Mill Taco night. Host a free food pantry and recruit gardeners and local businesses. Purchase a popcorn machine. Long term, a community garden.</p> <p>Vickie - Form on our website with a private forum for board members with motions passed. Mike suggests putting our files in Google Drive. Vickie we could also do both. Drive for documents and forum for conversations.</p>		
APPROVAL OF AGENDA	Vickie Petroff	Vice President	Agenda approved as presented		
APPROVAL OF MINUTES	Vickie Petroff	Vice President	Minutes approved as presented		
NEW BUSINESS	Vickie Petroff	Vice President	Created a committee for Board Procedures Guide/Handbook - Vickie,Katy, Jenny, Jessica		
PRESIDENT'S REPORT	Terry Hanover	President	The president is on vacation.		
TREASURER'S REPORT	Becky Gloe	Treasurer	Agenda		
RENTALS:	Vickie Petroff	Vice President	Successful Sound Bath Rental on March 5th Contracts need to be created for Katy and Jackie for Wednesday night Pickleball. Gym Rental on March 20th, the meeting room is rented for 3/10.		
PUBLIC RELATIONS AND WEB SITE	Vickie Petroff	Vice President	<p>The Friends of New Troy Facebook reached 5,647 people, there were 522 post engagements and 7 new page likes. The FoNT Market Facebook Page reached 858 people, had 66 post engagements, and 3 new likes. Instagram gained 16 followers, reached 265 accounts, 27 accounts engaged (shared post in stories or commented on the post).</p> <p>Most of the work is for the Gather event and will update the gym agreement soon.</p>		
LIBRARY:	Jenny Gabbard	Director	We are looking for volunteers for Thursday and Friday nights, 5:30-7:00 p.m. \$70 stolen from the cash box. Troy found the box on the floor Monday morning. Perhaps this is a good time to talk about changing the locks. We also have approval to purchase cameras. Becky- we use the Blink system, I got mine on Amazon at a reasonable price. They use lithium batteries and the cost is around \$400 for indoor and outdoor cameras. Back to the locks, we could look for something with a keypad. A locksmith could give us an estimate. Julie will look for the name of hers but we believe Terry may have someone he uses so we will assign this project to him.		
LIBRARY RENOVATION COMMITTEE	Lorraine Hanover		The committee leader is also on vacation.		
MEMBERSHIP	Becky Gloe	Treasurer	No updates.		
FACILITIES & GROUNDS:	Vickie Petroff	Vice President	No report.		
KITCHEN COMMITTEE	Katy Harrington Julie Marton Jess Nance Vickie Petroff	Directors	<p>Kitchen committee- Lights, ceiling, painting, and new signage are all done.</p> <p>Julie- get rid of equipment that does not work or that we do not use.</p> <p>The health inspector came and said use the philosophy of repair or replace or remove</p> <p>We will salvage the countertops and attach legs. Battery was missing from the thermometer. Katy- maybe we should keep a supply of batteries in the center.</p> <p>Mike or we can get a mercury thermometer. Good news is that the lights and ceiling are up and the kitchen has been painted. All the things we are allowed to do are in an orange file in the kitchen. We are licensed as a warming kitchen. Before making changes send a blueprint to the Health Department and they will help with the design.</p> <p>Going toward a commercial kitchen. Jess- Terry knows someone who could remove the dishwasher and scrap it. Julie will talk to Terry before she contacts her contractor.</p>		
HISTORICAL	Mike Metz	Member	Mike and Terry have been working on the history room.		
NEWSLETTER	Marlene Newmiller	Secretary	I have made a new gmail address for the newsletter it is friendsofnewtroynwletter@gmail.com the password is NewTroy16. March's newsletter will go out in front of the sign up deadline for the March "Gather &" event.		
FUNDRAISERS & EVENTS	Marlene Newmiller	Secretary	<p>Events - Jess is heading March's event with Vickie's help. Jess is planning the menu, Katy will do the shopping. We are doing some food prep Friday night and 7:30am on Saturday.</p> <p>The kitchen will make the coffee. We need fresh water. Katy will bring water. Percolator makes 100 servings of 5 ounce cups. Katy will pick up the percolator on Friday. Becky- how do we know when to come? Vickie - Becky can you have a FoNT table at the front of the door. We will put together a schedule closer to the event date. Some volunteers can sit in the room while the movies play to make sure everything runs smoothly. Coastline is also providing volunteers. Vickie- Marlene can you ask Peggie to change the sign to say make your reservations. Julie will donate some maple syrup and Vickie will look for more locally.</p> <p>April event-on April 9 - Terry's movie and a tour of the history room. Mike is just volunteering, Terry is in charge. We will need to wait until he is back to work out the details. Time, food, etc. Right now the movie is only digital. Maybe Terry can burn a CD to give away. We can also host the movie on the website.</p> <p>May Event Gather Garden and Grow. We can see if there is interest in a community garden May 14 will be the date. Seed exchange, plant sale, classes. More to come.</p>		
UNFINISHED BUSINESS	Vickie Petroff	Vice President	<p>Mike- can we increase the font on the meeting notes. Yes, updated from 10 to 14.</p> <p>Drop off zone during icy conditions. The Little Free Food Pantry, Board Mission/Vision/Training.</p>		
ADJOURN	Vickie Petroff	Vice President	Adjourned at 8:13pm.		
NEXT MEETING			April 13, 2022 at 7:00pm		
2019 Capacity Plan					
Participant	Function	Attendance	Action Owner	Action Items	Status
Terry Hanover	President	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Get an estimate on changing the locks and keypad options.	
Vickie Petroff	Vice President	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Make a contract for Wednesday night Pickleball. Find local maple syrup.	
Marlene Newmiller	Secretary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Contact Peggie to change the sign. Complete March newsletter .	
Rebecca Gloe	Treasurer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Discuss cameras with Vickie.	
Jenny Gabbard	Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Julie Steinberg Morton	Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Katy Harrington	Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Elizabeth Nuti	Director	<input type="checkbox"/>	<input type="checkbox"/>		
Jessica Nance	Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>		