

| Agenda | | | Meeting Notes | Targets | Next Deliverables |
|-------------------------------|------------------|----------------|---|---------|-------------------|
| CALL TO ORDER | Terry Hanover | President | Called to order at 7:00pm | | |
| INTRODUCE GUESTS | Terry Hanover | President | In attendance Lorraine Hanover and Mike Metz. | | |
| APPROVAL OF AGENDA | Terry Hanover | President | Approved as presented | | |
| APPROVAL OF MINUTES | Terry Hanover | President | Approved as presented | | |
| PRESIDENT'S REPORT | Terry Hanover | President | Break in and clean up. Big thanks to all the volunteers that helped | | |
| TREASURER'S REPORT | Becky Gloe | Treasurer | Report filed for audit. | | |
| RENTALS: | Vickie Petroff | Vice President | Motion to purchase air conditioner for meeting room. Approved. Working on a contract for gym rentals. | | |
| PUBLIC RELATIONS AND WEB SITE | Vickie Petroff | Vice President | Recognition plaques were re-ordered today and will go up right away. Website: Corrected donation address, homepage was updated frequently to keep up with the closure, donations, updates, and reopening. The Minutes Archive is updated through Feb. 2022. The recent articles from the New Buffalo Time and Harbor Country News have been added to the News page. The Gather & event was promoted across the website. A Staff Forum has been created for future use. <i>Claim to Fame</i> has been added to the the movies. All movies are now priced at \$5.00. Open gym protocols were added to the Rentals page. Facebook: 7860 reached, 2,799 engaged, 33 new likes. Instagram: 309 reached, 71 engaged, 22 new likes. | | |
| LIBRARY: | Jenny Gabbard | Director | No report this month | | |
| LIBRARY RENOVATION COMMITTEE | Lorraine Hanover | | All non-fiction books ar egoing. Focus on activities instead. Activities for all ages. Pricing has been researchd. Ollie is involved in the early childhood area. Moveable bookcases. Upgraded puzzle table. Lego table. Computer and gaming for up to 4. Game table with chess, checkers and backgammon. iMac for creative projects. Books for adults limited to the North end. Redo Librarians area and staff desk with secure storage and a door that locks. If we were to vote costs for everything would be \$36,000 including floor, paint and blides. Someday we would add a library of things. Going for grants. FoNT to donate \$7,000 (agreed on nine months ago) raised by donations and fundraisers. We have donations of over \$2,000. Do the meeting room at the same time or not? Zoom room, work tables. If we stick with floors, blinds and lighting it would be just over \$7,000. Do we still plan to use the meeting room for rentals? Yes. Propose we approve to go after funding for both rooms, a total of \$43,400. | | |
| MEMBERSHIP | Becky Gloe | Treasurer | No report | | |
| FACILITIES & GROUNDS | Terry Hanover | President | New lights in hall, spring clean up. LED for the rest of the hall have been ordered. \$40 each. Clean up date for May- no list yet but we do need to pick up limbs, fix gravel and clean up trail. | | |
| HISTORICAL | Mike Metz | | The movie and slideshow at the Gather event went well besides a few technical glitches. Mike has a picture collection but they are not from the area. These can be shown in the history room during future Gather events. Elizabeth: What about using the hall for an art installation? | | |

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| NEWSLETTER | Marlene Newmiller | Secretary | | Do we want to promote the internet meeting? April's newsletter will contain a summary of April's Gather and a preview of May's Gather. | | |
| FUNDRAISERS & EVENTS | Marlene Newmiller | Secretary | | Last month's Gather was very successful. Estimated attendance 50. We have enough money from last month to buy a popcorn machine. Approve or no? Next month Garden, Gather and Grow. Seed, Seedling and Plant swap. | | |
| NEW BUSINESS | Terry Hanover | President | | Volunteer shirts - Vickie can make the screen for \$170. We would also need to purchase shirts. Vickie will donate ink, the press, and her time to design and print. Jess- what about getting sponsors for the shirts? Elizabeth-what about aprons? Terri- or a vest? Or tag? We will table for one month. Key bid: Katy got bids. Bids include ADA knobs on all doors. Elmer's Locksmith Keys can not be replicated. If you do not return a key the cost to replace is \$250. Elmer's is the only one who can make the replacement keys. \$2375 for the keys and handles. Pursue? Hold decision until next month. Clean up- Storage room, pantry: closed items were saved, open were thrown out. Pots and untisels were washed. | | |
| UNFINISHED BUSINESS | Terry Hanover | President | | Cameras for the center. Four have been installed and four are coming tomorrow two for the gym and two for the exterior. Ring system costs \$10 per month. All data is in the cloud and can be accessed and cleared from anywhere. | | |
| ADJOURN | Terry Hanover | President | | Adjourned at 8:22 pm. | | |
| NEXT MEETING | | | | | | |
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[2019 Capacity Plan](#)

| Participant | Function | Attendance | Action Owner | Action Items | Status | Due Date |
|------------------------|----------------|-------------------------------------|--------------------------|-----------------|----------|----------|
| Terry Hanover | President | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | |
| Vickie Petroff | Vice President | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Install cameras | complete | 4/30 |
| Marlene Newmiller | Secretary | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Newsletter | complete | 4/15 |
| Rebecca Gloe | Treasurer | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| Jenny Gabbard | Director | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| Julie Steinberg Marton | Director | <input type="checkbox"/> | <input type="checkbox"/> | | | |
| Katy Harington | Director | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | |
| Elizabeth Nuti | Director | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | |
| Jessica Nance | Director | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | |
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