Agenda				Meeting Notes	Targets	Next Deliverables
CALL TO ORDER	Terry Hanover	President		Call to order at 6:02pm		
INTRODUCE GUESTS	Terry Hanover	President		No guests		
APPROVAL OF AGENDA	Terry Hanover	President		Approved as presented		
APPROVAL OF MINUTES	Terry Hanover	President		Approved as presented		
PRESIDENT'S REPORT	Terry Hanover	President		Meeting on Friday with the Pokagen representative to give a tour and how community outreach will work with them.		
TREASURER'S REPORT	Becky Gloe	Treasurer		Total income for May was $1,812.00 with expenses of $7,066.58 for a net revenue of $-5,254.58. The total income for June was $1,473.05 with expenses of $1,119,06 for net revenue of $353.99.		
RENTALS:	Terry Hanover	Vice President		A memorial tonight A couple of rentals coming up and nothing much in the future.		
PUBLIC RELATIONS AND WEB SITE	Vickie Petroff	Vice President		Ollie Jane's Story Hour section on the website is updated to thank everyone who attended this year and welcoming attendance when it resumes this Fall. Created a digital and print flier for the Strawberry Social, promoted it on our social media accounts, and posted print fliers throughout the community center and left some for distribution. Posted this information on our website's Home page, Gather & page, and Upcoming Events page. Posted the provided material for CCFF's Inside Out screening on the Upcoming Events page, and Gather & page, as well as the Home page headline. All pages have been updated with the Strawberry Social removed and the film now highlighted. Created and posted an upcoming events flier for the volunteer table at the Strawberry Social highlighting next month's movie and the save the date for September's event. I have been corresponding with Marcie Ritter who left a request with Peggie Fanning expressing interest in helping with the food pantry and sponsoring events. I have already provided her with a list of current needs in the pantry, and plan on suggesting sponsorship of Run to The Center of the World as a good place to start with sponsoring events. Facebook: 4,980 accounts reached, 826 post engagements, 1 new like, 8 new follows. Instagram: 221 accounts reached, 30 accounts engaged, 10 new followers.		
ACTIVITIES ROOM	Lorraine Hanover	Coordinator				
LIBRARY RENOVATION COMMITTEE	Lorraine Hanover	Coordinator		Report next month.		
MEMBERSHIP	Becky Gloe	Treasurer		We received two renewals and one new member, all sent with additional donations		
FACILITIES & GROUNDS	Terry Hanover	President		Parking lot resurfacing will probably not take place this year. Township has put it on hold. Lawn mowing is on will call now. Terry will call them when needed. Ollie's flowers look beautiful out front.		
BYLAWS & GOVERNANCE	Jessica Nance	Director		Vickie has done wonderful work on this project and has put together documents for the bylaws. Created a form allowing members to vote, email information, statement of commitment so volunteers understand what they are signing up for,guidelines for the organization to stay on track and more. Motion to proceed to put together a letter (or other method) together to notify members of the vote to change the bylaws. Approved.		
HISTORICAL	Mike Metz			Some traffic to the history room after the Strawberry Social. Idea to bring in old movies and provide context on Wednesday nights.		
NEWSLETTER	Marlene Newmiller	Secretary		Reminder for the Strawberry Social went out in July. Will promote the movie, pickleball, dinner, and the pantry in our regular newsletter later this month. Will also put in information on room rentals.Ask for Apple Cider Volunteers.		
FUNDRAISERS	Marlene Newmiller Victoria Petroff Jess Nance	Committee		August- Outdoor Movie Night September - Dinner (sponsored by the Rotary Club) and Apple Cider Century October- 5K and Halloween (Vickie will do the shirt design) Report from Victoria: Details are being finalized with Tom Rosenbluth and Larry Shawver of the Rotary Club of Harbor Country about having Gather, Community Meal & Exchange on Thursday, September 21st. The Rotary Club will sponsor, staff, and provide a full meal and opportunity for the community to exchange their unwanted gardening and sports equipment. I am taking responsibilty for Friends of New Troy's obligations for the event, but encourage board members and volunteer hosts to attend and participate. The Rotary Club is an invaluable resource, both through financial backing, but perhaps more importantly as a volunteer pool with extensive knowledge in programing and local resources.		
NEW BUSINESS	Terry Hanover	President		Mobile Food pantry- on Monday July 24th - need 3-4 volunteers		
UNFINISHED BUSINESS	Terry Hanover	President		The idea of creating a paid position(executive director) is still being discussed. A five year plan will be created.		
ADJOURN	Terry Hanover	President		Adjourned at 6:55pm		
NEXT MEETING						

2019 Capacity Plan

Participant	Function	Attendance	Action Owner	Action Items	Status	Due Date
Terry Hanover	President	☑	☐			
Vickie Petroff	Vice President	☑	☐			
Marlene Newmiller	Secretary	☑	☐			
Rebecca Gloe	Treasurer	☑	☐			
Jenny Gabbard	Director	☐	☐			
Jessica Nance	Director	☑	☐			
Leslie Sullivan	Director	☐	☐			
Lorraine Hanover	Member	☑	☐			
Mike Metz	Member	☑	☐			